

CITY OF CENTRAL POINT
City Council Meeting Minutes
June 23, 2016

I. REGULAR MEETING CALLED TO ORDER

Mayor Williams called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

- III. ROLL CALL:** Mayor: Hank Williams
Council Members: Allen Broderick, Bruce Dingler, Brandon Thueson, Tanea Browning, Rick Samuelson, and Mike Quilty were present.

City Manager Chris Clayton; City Attorney Sydnee Dreyer; Police Chief Kris Allison; Community Development Director Tom Humphrey; Finance Director Steven Weber; Human Resource Director Elizabeth Simas; Parks and Public Works Director Matt Samitore; and City Recorder Deanna Casey were also present.

IV. PUBLIC APPEARANCES

Don McGeary from the Rogue Valley Heritage District
Mr. McGeary explained that the Jackson County Commissioners are requiring each jurisdiction to approve a Resolution of Support allowing their citizens to vote and be part of the proposed district. The Heritage District would take over and maintain the Southern Oregon Historical Society. History is important to everyone and we do not want it to go away. Losing the history and investment that we have put into the museums is not an option. It is important to have information for future generations. We are trying to preserve the history of our valley with this historic district. He encourages the Council to pass a resolution supporting the history of our valley.

Alice Molally, supporting the Rogue Valley Heritage District
Ms. Molally wanted to point out two things of particular interest to Central Point in preservation of funding. This allows cities to apply for a large block of funds to preserve historic structures, and a project fund to apply for expanding large historic projects.

Larry Malally, support of the Rogue Valley Heritage District
Mr. Malally stated that Central Point helps support Hanley Farms which is a historical farm in our valley. The City also helps promote the heritage fair at the farm. All the cities have young people who attend this event and it would be a shame to lose that opportunity.

City Manager Chris Clayton explained that the Council will hold a special meeting on July 11, 2016 at 5:30 to vote on a resolution of support.

V. CONSENT AGENDA

- A. Approval of June 9, 2016 City Council Minutes
- B. Approval of Street Closures for DARE Cruise on August 6, 2016

- C. Authorization to Cancel the July 14, 2016 City Council Meeting
- D. Approval of Maker Space Letter of Support

Mike Quilty moved to approve the Consent Agenda as presented. Allen Broderick seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Brown, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

VI. ITEMS REMOVED FROM CONSENT AGENDA - None

VII. PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS

A. Public Hearing and First Reading, An Ordinance Amending Central Point Municipal Code Chapter 17 Zoning Sections to Better Define Signs, Clarify Permitted Uses in the C-N District and Eliminate Redundancy in Parking Requirements between Zoning and Building Codes.

Community Development Director Tom Humphrey stated that the proposed code amendments to Chapter 17 clarify definitions and uses, updating it and making the code consistent with the state building code. These changes are intended to address "scoreboards" in the Civic Zoning District. The sign code changes address letter dimensions and the way those dimensions are calculated. Sidewalk "A-Board" signs and banners are removed from the prohibited signs list and allowed with conditions. External illumination language is expanded to reflect what new businesses in the TOD have been allowed to do with back-lit or halo lighting.

The changes recommended for the Neighborhood Commercial zoning district are intended to relax outdated standards and permit restaurants which may choose to serve alcohol. There are several examples of family oriented restaurants in Central Point that are in the vicinity of residential neighborhoods and serve wine and beer. The existing language in the code does not permit this in the C-N District.

There are additional changes to replace zoning code language with references to the Oregon Structural Specialty Code and its language which is applied and enforced by the Building Division.

There was discussion regarding backlit and internally lit lights. Mr. Humphrey stated that the designs are always changing and the city has to take a careful approach to satisfy the community. The city received a specific request from the school board regarding a new score board to be able to show replays at games and events at the football stadium. The type of sign they are requesting would not be available to businesses and will not be an advertising tool. Advertising would be fixed squares on the side of the score board.

Mayor Williams stated that the Fair Board is looking to update the sign at the Expo. These changes would not limit what the county can do on their property.

Mayor Williams opened the public hearing, no one came forward and the public hearing was closed.

Allen Broderick moved to second reading An Ordinance Amending Central Point Municipal Code Chapter 17 Zoning Sections to Better Define Signs, Clarify Permitted Uses in the C-N District and Eliminate Redundancy in Parking Requirements between Zoning and Building Codes. Tanea Browning seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

B. Resolution No. 1463, Scheduling Biennial Election of Central Point City Officers on November 8, 2016

City Manager Chris Clayton explained that the proposed resolution is required to set the candidate filing window. City Recorder Deanna Casey has prepared packets for citizens wishing to run for office. The time period for filing for an elected position will be from July 5, 2016 to August 23, 2016.

Mike Quilty moved to approve Resolution No. 1463, Scheduling Biennial Election of Central Point City Officers on November 8, 2016. Brandon Thueson seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

C. Resolution No. 1464, A Resolution Adopting General Procedures for Fiscal Year 2016-2017

Mr. Clayton explained the general procedures resolution which appoints specific individuals or firms to represent the city in the capacity of City Attorney, City Engineer, City Auditor, Municipal Judge, and Insurance Agent of Record. The resolution also establishes and regulates a variety of procedural policies for the year. There are no significant changes for this fiscal year. In the future, the contracts/agreements for general services will be procured in an effort to gain consistency with the city's biennial budget cycle.

Mike Quilty moved to approve Resolution No. 1464, A Resolution Adopting General Procedures for Fiscal Year 2016-2017. Rick Samuelson seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

D. Resolution No. 1465, Approving An Intergovernmental Agreement Between the City of Central Point and the City of Talent for Information Technology Services

Mr. Clayton stated the proposed agreement will allow the City of Talent and the City of Central Point to work together to cover staff vacations and time away from the office for their Information Technology Department. The City of Talent has one person to cover this position and it is difficult for them to get away from the

city. In order to ensure no fiscal impact to the City of Central Point the IT Department will bill for serves at a rate of \$145 per hour.

There was discussion regarding the maximum amount of hours our IT staff may be asked to help Talent. It was explained that the agreement specifies a two week notice and a 30 day termination notice. If it becomes an issue we can terminate at any time with a 30 day notice.

Allen Broderick moved to approve Resolution No. 1465, Approving Intergovernmental Agreement between the City of Central Point and the city of Talent for Information Technology Services. Brandon Thueson seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

E. Resolution No. 1466, A Resolution Extending Workers' Compensation Coverage to Volunteers of the City of Central Point

Human Resources Director Elizabeth Simas explained the annual resolution providing worker's compensation coverage for our volunteer workers. The only change to this year's resolution is the reclassification of CERT Volunteers to public safety volunteers. Workers' compensation coverage for volunteers accounts for a small portion of the city's total workers' comp premium.

Rick Samuelson moved to approve Resolution No. 1466, A Resolution Extending Workers' Compensation Coverage to Volunteers of the City of Central Point. Mike Quilty seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

F. Resolution No. 1467, Revising the Classification Pay Plan

The proposed pay plan reflects changes for all employee groups since the last pay plan was approved in June, 2015.

Part A of the pay plan covers the General Service Bargaining Unit and reflects a 1.4% cost of living adjustment pursuant to the collective bargaining contract. Part B covers the Police Bargaining Unit with updates to reflect an increase of 2.5% as agreed to in the bargaining agreement approved in May 2016. Part C of the pay plan covers the management/non-represented group and has no changes.

Allen Broderick moved to approve Resolution 1467, A Resolution Revising the Classification Pay Plan. Tanea Browning seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

G. Resolution No. 1468, A Resolution Revising Miscellaneous Water Fee Schedule

Parks and Public Works Director Matt Samitore stated that the city has been approached by residents who currently do not have city water and have asked if there is a financing option for hook up to city water. In most circumstances the property owners are experiencing water issues with their water pump. In these situations a city waterline is in front of the property.

Currently if a property wants to hook up to city water they have to pay a total of \$6,226.09. Citizens have expressed interest in a city financed option. The Medford Water Commission SDC cannot be financed, leaving an amount of \$4,502 in city fees. Finance staff has come up with options for self-financing these unique circumstances allowing the owners to pay off the amount in 36 months at \$156.04 per month.

We have seen an increase in requests for water hauling in the city. In order to come up with a uniform way of maintaining the special meters required for water haulers it is suggested that we purchase and maintain them. Staff is suggesting any new haulers would be required to pay a setup fee for the new meter and an individual location for fill up. Any existing hauler that has a privately owned fire hydrant meter would be allowed one year to obtain a new meter based upon the passage of this resolution.

There was discussion about an increase in the cost of water for these water haulers. Staff would like to try the recommendation for a year and review when it is time to adjust water fees in 2017.

Mike Quilty moved to approve Resolution No. 1468, A Resolution Revising Miscellaneous Water Fee Schedule. Rick Samuelson seconded. Roll call: Hank Williams, yes; Bruce Dinger, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

H. Resolution No. 1469, A Resolution Updating the Regulations for Special Events in City Parks

Mr. Samitore explained that because of an increase in requests for hard alcohol at events in our city parks and limited city resources staff recommends limiting alcohol to Twin Creeks Park only. The City Council discussed options at the Study Session in May and decided that hard alcohol would be permitted in one park. Events could still be reserved for Pfaff Park but no alcohol would be allowed in that park. It was also decided that any special event with alcohol and attendance over 200 people would be required to provide security at their expense.

Mike Quilty moved to approve Resolution No. 1469, A Resolution Updating the Regulations for Special Events in City Parks. Brandon Thueson seconded. Roll call: Hank Williams, yes; Bruce Dinger, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

VIII. BUSINESS

A. Discussion of Legislative Priorities

Mr. Clayton explained that the League of Oregon Cities is requesting each city provide their top 4 items they would like to see the league concentrate on for the upcoming legislative session. He provided the list of 29 topics. Council discussed the the list and decided that 1) restoring recreational immunity; 2) Mental Health Investments; 3) Transportation funding and policy package; and 4) needed housing assistance program were the top priorities in Central Point. Staff was directed to return the list to LOC.

B. Discussion of Chronic Nuisance at 75 Bush Street

Police Chief Kris Allison explained the ongoing issue regarding 75 Bush Street. She provided background information regarding the chronic nuisance and the attempts by the city to get the owners to clean up the accumulation of junk. It is recommended by the City Attorney and the Police Chief that the city begins the chronic nuisance abatement process. She would like to bring back a resolution to council at the next meeting to begin this process. If needed, the city will put a lien on the property.

Once the notices have been given to the property owner on record, the city will contract with someone to clean up the property and take care of the accumulation of tires. There have been over 41 calls for service at this property by the Police Department. There is sufficient documentation to consider this property a chronic nuisance. Council directed staff to proceed with the abatement process.

IX. MAYOR'S REPORT

Mayor Williams reported that he attended:

- The Medford Chamber Forum.
- The Medford Water Commission meeting. The Medford City Council did not approve their budget and will be hiring a consultant to evaluate their general manager. They also discussed the issue of lead in the older sections of Medford.

X. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- Staff will be preparing a Resolution for the Heritage District to be discussed on July 11, 2016. The city did not receive notice that the resolution was required by Jackson County in order to allow our citizens to vote on the issue if it makes it to the ballot in November. The Resolution is due to the County by July 15, 2016 which is the reason for a special meeting.
- He will provide information in his weekly report regarding a Memorandum of Understanding between the City of Central Point and the Fair Board regarding the Country Crossing Festival.
- He explained that the City of Central Point does not have a problem with lead in the water. We will be providing information to the citizens in the newsletter and on our website.

XI. COUNCIL REPORTS

Council Member Mike Quilty reported that:

- He spent time in Portland looking at Connect Oregon Applications and prioritizing projects.
- Several new projects in Reedsport will be creating family wage jobs.
- There is a new facility in Lake County that will take in wood waists to create diesel and jet fuel.
- He attended his last Airport Advisory Committee meeting. Tom Humphrey will be representing Central Point.

Council Member Rick Samuelson reported that:

- He attended the business boot camp.
- He attended an RVCOG meeting. They discussed the concerns about lead in the water for Medford Water Commission.
- The Rooster Crow Festival is this weekend in Rogue River.
- Gold Hill is going to move forward without having a City Manager.
- Jacksonville employees will be moving into their new city hall in the very near future.

Council Members Brandon Thueson, Allen Broderick and Bruce Dinger had no report.

Council Member Tanea Browning reported that:

- The Saturday market tripled in attendance for June. The Grange Co-op is a sponsor so all vendor fees can be waived.
- She attended the June Greeters at Rogue Jet Boats.
- She has been working on the 4th of July Freedom Festival and updated the Council on the events for the festival.

XII. DEPARTMENT REPORTS

Parks and Public Works Director Matt Samitore reported that:

- The BOB BBQ competition has increased to 12 teams. They are also increasing the price of the tasting tickets to \$15.
- Construction has begun on the Skyman Park Arboretum.
- The State requires cities to test water for lead annually. He explained that the city is going to test our own main lines in addition to the state requirements of testing inside homes.

Police Chief Kris Allison reported that:

- They have been working on the operations plan for the 4th of July parade.
- Staff has been working with the Grange Coop regarding loss prevention system and what they can do to help with community issues.
- The Department was given some puppies this week that were found abandoned. She is happy to say they have all found loving homes, and a list was started for additional families if the current ones do not work out.

Human Resources Director Elizabeth Simas reported that:

- She attended an OSHA accident investigation class this week.
- The city has initiated a longevity torch which was presented to Donna Beyer. When she leaves the city service the torch will be passed on to the next person who has been at the city the longest.
- She has been busy with eight new employees over the last couple of weeks.
- The contract changes have been implemented for the Police Bargaining Unit.

Community Development Director Tom Humphrey reported that:

- They have hired a new Community Planner for his department. He is happy to have Molly Bradley on board.
- This month was a small boot camp meeting but it was productive.
- He has been working with a cellular company who is interested in putting an antenna on the McDonalds property. Staff is working with them to find a better location.
- There will be a Planning Commission and a Citizens Advisory Commission meeting in July.

City Attorney Sydnee Dryer updated the Council on the LUBA case, it is moving forward but we have not been told of a hearing date.

XIII. ADJOURNMENT

Mike Quilty moved to adjourn, Rick Samuelson seconded, all said "aye" and the Council Meeting was adjourned at 9:00 p.m.

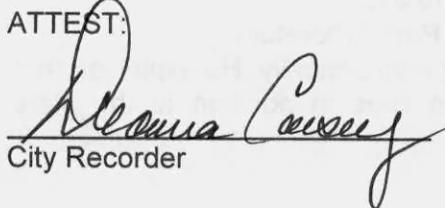
The foregoing minutes of the June 23, 2016, Council meeting were approved by the City Council at its meeting of July 28, 2016.

Dated:

7/28/16


Mayor Hank Williams

ATTEST:


City Recorder